

**BATTLE-FRIEDMAN HOUSE RULES**  
**PLEASE READ CAREFULLY**  
**THESE RULES APPLY TO HOUSE USE FOR ALL EVENTS**

1. The only rights and privileges granted to the renter are specifically laid out in these rules. The Society will have a representative on site during the event for which you have reserved the House. The representative has the authority to enforce these rules. In the event of flagrant disregard for these rules, or other conduct deemed prejudicial to or harmful to the House or its contents, the Society representative may immediately terminate the agreement and require the user and all guests to promptly vacate the Battle-Friedman House and grounds. In the event of any disagreement as to the use of the House or the furniture, the decision of the Society's representative is final.
2. It is the responsibility of the User to furnish the caterer, florists, musicians, photographer or any other persons who may be coming in to assist with the event, with a copy of these rules. **The hours at which the House is available to you also applies to those persons.**
3. Any deliveries made prior to your reservation time must be scheduled **IN ADVANCE** during regular hours. Please check with the staff at the House before making any delivery arrangements.
4. Nothing may be stapled, tacked, taped, wired or in any other way attached to the inside or the outside of the House or the gazebo other than with ribbon, string or pipe cleaners.
5. **No candles may be lit inside the house or on the porches.**
6. **No smoking is allowed in the house or on the porches.**
7. The stove and the microwave are available for warming only.
8. The upstairs parlor is available as a dressing room for the bride and her attendants. **The balcony is off limits, no exceptions.** Guests wishing to view the upstairs during an event may do so in groups of no more than six (6), accompanied by a docent. Any children must be with a responsible adult. **No food or beverages are permitted upstairs,** nor may the upstairs be used in any way other than as stated above. The Tuscaloosa County Preservation Society office conference room located behind the house in the dependency may be used by the groom and groomsmen as a dressing room. **The refrigerator and stove in this room are for TCPS use only. Items in the refrigerator are the property of TCPS and items missing or used by the USER or their guests will be deducted from the User's deposit.**
9. No spirits may be served. The only alcohol permitted is champagne, beer or white wine. Fees of \$100.00 corkage and \$140.00 security must be paid if any alcohol is served at any time during the event. **No red wine, red or other dark colored punch may be served.**
10. If wine or beer is served at the event, the USER agrees to comply with all local ordinances and state laws applicable. No alcoholic beverages may be served to minors.

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11. **Furniture and furnishings, including vases and other decorative items, are not to be moved or rearranged except with the permission of and by the Society's representative.** The furnishings in the house are valuable antiques which are easily damaged and costly to repair. The USER agrees to pay the entire cost of repairing or replacing any damage or breakage resulting from moving, misusing or rearranging such items by anyone other than Society personnel. The USER also agrees to pay the entire cost of repairing or cleaning any item of furniture which is damaged or soiled during the event.

12. To avoid damage, all tables **MUST** be covered with tablecloths. Table pads must be used where available. (No exceptions). No food may be set out in either of the two front parlors or in the front hallway. No heavy items may be placed on any item of furniture. The staff on duty shall be the judges of what is too heavy.

13. **It is the USER'S responsibility to have all rented chairs and tables removed after the event from the lawn and porches and placed in the brick courtyard behind the house.**

14. Children must be supervised at all times everywhere on the property.

15. **The use of sparklers, silly string, rice, confetti or bird seed is prohibited anywhere on the property.** Lavender, rose petals, bubbles or butterflies are permitted but only outside.

16. The House may be reserved for wedding rehearsals for an additional charge of \$100 with a two hour maximum between the hours of 4:00 and 7:00 pm and must be arranged for in advance. The charge for garden weddings rehearsals is \$50.00 and must be arranged for in advance. No food or drink may be served at garden rehearsals and the house will be open for restroom use **only during regular opening hours. Photographers hired for an event to take place at the House may schedule up to one hour of additional time during regular opening hours prior to the event.** These hours are 10 a.m. to noon and 1 to 4 p.m., Tuesday through Saturday. These additional sessions **MUST** be arranged **IN ADVANCE** with the staff. Outside regular business hours there is a charge of \$100 an hour for extra sessions.

17. Animals are not permitted in the House or on the grounds other than service animals accompanying persons with disabilities.

18. Large bands and activities which require heavy use of electricity are not allowed. The House is not suitable for dancing so we ask that anyone planning an event at which there will be dancing make arrangements for this to take place outside. The bride and groom, may, if they wish, have one dance together in the house.

19. All trash and garbage must be bagged and put into the dumpster in the parking lot. Failure to do this will result in a \$25.00 charge which will be deducted from your deposit.

\_\_\_\_\_ Initial

20. If the House is not left in good condition and needs extra cleaning above what would normally be done following an event, or needs repairs or items replaced because of damage or breakage arising from or occurring during the event, the USER will be held responsible for such extra cleaning, repair or replacement costs within five (5) days after written request for payment has been made by the Society.

21. The USER is solely and fully responsible for the actions of and any damage or breakage caused by the caterer, photographer, florist, musicians and any other person, including guests, who come onto the premises at the User's direction or invitation.

22. The Tuscaloosa County Preservation Society is not responsible for personal injuries to the USER, the User's GUESTS, caterer or others which may occur in conjunction with the use of the House; nor is the Society responsible for any loss or damage to any personal property which the USER, the User's guests, caterer or others bring into the House or onto the grounds.

23. The USER agrees to indemnify and hold harmless the TUSCALOOSA COUNTY PRESERVATION SOCIETY and its directors, officers, employees and representatives from any and all claims made by or on behalf of any person, firm, corporation or governmental entity, arising from, attributable to, or in connection with, the use of the Battle-Friedman House, possession, conduct or entrance upon the House and grounds or any activities or events done in or about the same, including, without limitation, any or all claims for injury or death to persons or damage to property and from any or all costs, counsel fees, expense and liabilities incurred in connection with any such claim and any action or proceeding brought thereon.

24. If it is necessary for the SOCIETY to employ the services of an attorney to enforce any of the terms and conditions of this agreement, whether or not a lawsuit is filed, the USER agrees to pay all costs associated with enforcing this Agreement, including reasonable attorney's fees.

25. If the event starts at 4:00 P.M. or after, there is a \$140.00 charge for security.

-- End of Battle-Friedman House Use Rules --  
Revised 03/2011

Please sign below and initial each page.

**I HAVE READ AND AGREE TO THE STATED HOUSE RULES**

\_\_\_\_\_  
Signature of person making reservation (User)

\_\_\_\_\_  
Date

Special requests: \_\_\_\_\_

Approved by \_\_\_\_\_  
Docent